



Job Title: U16, U18, U20 General Manager Positions

Reports to: INBHF Minors Vice President

SUMMARY

The Italian National Ball Hockey Federation (INBHF) is looking for three individuals with knowledge and passion for the sport of ball hockey to dedicate themselves to the position of General Manager, to lead our Under 16, Under 18 and Under 20 Boys teams to the International Street & Ball Hockey Federation (ISBHF) World Championships in 2020.

CRITERIA FOR GENERAL MANAGER APPLICANTS:

Applicants must demonstrate:

- Current knowledge of programs related to youth hockey
- A minimum of 5 years experience in organizing and managing sports teams and/or programs

Preference will be given to those currently involved in high-level programs. Applicant must have knowledge of top level male ball hockey players both locally and internationally. Any work experience managing a team will be considered an asset.

General Manager must be able to travel, for scouting purposes leading to the event in 2020, and be prepared to attend the tournament event with the team.

**It should be noted that no funding is currently available for travel and accommodation expenses related to scouting and tournament event. It should also be noted that this is a volunteer position that will require approximately 6-8 hours of work per week from the successful applicant.*

ESSENTIAL FUNCTIONS:

- Assisting in the selection of coaching staff and support staff
- Research, analyze and assess potential players as part of the selection
- Work with coaching staff in the selection of scouted players
- Oversee budget and demonstrate responsibility and accountable for budgetary limits
- Contact selected players and arrange for payment of travel expenses (flight, hotel, etc)
- Collect all required bench staff and player documentation as per ISBHF Rules and Regulations
- Arranges for flights and hotel accommodation for all bench staff and players
- Co-ordinate with INBHF selection of uniforms
- Manage apparel sizing requirements for bench staff and players
- Co-ordinate pre-tournament events (practices, tournaments, etc) in consultation with coaching staff
- Plan and co-ordinate all sponsorship and fundraising events with INBHF members
- Maintain leadership position in the development of good management relationships
- Ensure fairness, equitable and respectful treatment of bench staff, players and members of the INBHF
- Must be able to obtain criminal background check
- Uphold the Federation Code of Conduct policy as a representative of the INBHF
- Communicate effectively with all stakeholders
- Be available for conference calls with the INBHF

All resumes must be submitted by e-mail no later than **December 15, 2018** to the INBHF Minors VP Michael Iustini miustini@outlook.com.

Candidates selected for interviews will be contacted by telephone. Please note that once selected, the General Manager will work closely with the INBHF executive in the selection of coaching staff.